



SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20190110-01(2)

PROJECT : **One (1) Lot Two (2) Years Lease of Thirty Eight (38) Units Two-Way Radio**

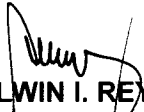
IMPLEMENTOR : **Procurement Department**

DATE : **March 28, 2019**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- ITB Clause 5.4 of the Bid Data Sheet (BDS), Section VII (Specifications) and Checklist of the Bidding Documents have been revised. Please see attached revised specific sections of the Bidding Documents.


ALWIN I. REYES, CSSP
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Bid Data Sheet

ITB Clause	
1.1	The Procuring Entity is LAND BANK OF THE PHILIPPINES (LANDBANK).
1.2	The lots and references is: One (1) Lot Two (2) Year Lease of Thirty-Eight (38) Units Two-Way Radio. ITB No. LBP-HOBAC-ITB-GS-20190110-01
2	The Funding Source is: The Government of the Philippines (GOP) through the Corporate Budget for the contract approved by the LANDBANK Board of Directors for 2018 in the amount One Million Six Hundred Thirty Four Thousand Eight Hundred Eighty Pesos Only (P1,634,880.00). The name of the Project is One (1) Lot Two (2) Year Lease of Thirty-Eight (38) Units Two-Way Radio.
3.1	No further instructions.
5.1	No further instructions.
5.2	Foreign bidders, falling under ITB Clause 5.2 (b) and/or doing business in the Philippines may participate in this Project provided they meet the requirements under Section 23.4.1.2 of the Revised IRR of RA 9184.
5.4	The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(iv), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC. For this purpose, similar contracts shall refer to contracts involving sale or lease of two-way radios. Bidders must submit proof of their respective Single Largest Completed Contract. Proofs shall be: <ul style="list-style-type: none"> • Copy of the contract or purchase order; or • Copy of official receipt/collection receipt or Certificate of Satisfactory Performance from bidder's client.
7	No further instructions.

Specifications

Quantity	Specifications	Statement of Compliance
One (1) Lot	<p>Two (2) Year Lease of Thirty-Eight (38) Units Two-Way Radio including all Subscription Fees</p> <p>Specifications, scope of works, and other requirements per attached Revised Terms of Reference – Annexes A-1 to A-2.</p> <p>The following documents shall be submitted inside the First Envelope:</p> <p>a) National Telecommunication Commission (NTC) Dealer's Permit (Firm)</p>	<p>Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each specification.</p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p> <p>Please state here either "Comply" or "Not Comply"</p>

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

First Envelope – Eligibility and Technical Components

- **The First Envelope shall contain the following:**

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. **PhilGEPS Certificate of Registration under Platinum Membership (all documents enumerated in its Annex A must be updated); or all of the following:**
 - **Registration Certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents;**
 - **Valid and current mayor’s/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and**
 - **Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.**

Technical Eligibility Documents

2. **Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).**
3. **Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user’s acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).**
4. **Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet).**

5. **Section VI - Schedule of Requirements with signature of bidder's authorized representative.**
6. **Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**
7. **Duly notarized Omnibus Sworn Statement (sample form - Form No.6).**
8. **Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No. 7).**

Financial Eligibility Documents

9. **The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.**
 10. **The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank.**
- **Eligibility Documents - Class "B"**
 11. **Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.**
 - **Technical Documents**
 12. **National Telecommunication Commission (NTC) Dealer's Permit (Firm)**

- **Post-Qualification Documents – (Non-submission of the following documents may result in bidder’s post-disqualification):**

13. **Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.**

14. **Income Tax Return for 2017 filed manually or through EFPS.**

Second Envelope – Financial Component

- **The Second Envelope shall contain the following:**
 1. **Duly filled out Bid Form signed by the bidder’s authorized representative (sample form - Form No.1)**
 2. **Duly filled out Schedule of Prices signed by the bidder’s authorized representative (sample form - Form No.2)**

TERMS OF REFERENCE

A. Name and Description of the Project

Two (2) year lease 38 units of Brand-new TWO-WAY RADIO including all subscription fees for official use ECLPERT/ FERT/ WERT/ NERT units in line with the emergency preparedness program in LBP Plaza.

B. Objective of the Project

The TWO-WAY RADIO shall be for official use of Floor Emergency Response Teams (FERT), Week-end Emergency Response Team (WERT)/ Night-time Emergency Response Team (NERT) as means of communication during drills and actual emergencies such as fire, earthquake, bomb explosion, etc. It will also strengthen the Bank's Emergency Preparedness Program by promoting teamwork and camaraderie. The use of TWO-WAY RADIO will improve the response of all members of the Environmental Changes and LANDBANK Plaza Emergency Response Teams (ECLPERT).

C. Scope of the Project and Delivery Time/ Completion Schedule

1. Supply and Delivery	Supply and delivery of TWO WAY RADIO complete with accessories
2. Delivery Period	One (1) month after receipt of Notice to Proceed
3. Warranty	<p>a. <u>In case of Damage Unit</u> Upon receipt of the damaged unit from LANDBANK, the contractor shall within 4 hours test and repair the same. Meanwhile, the contractor shall provide a service unit while repair is on-going.</p> <p>b. <u>Wear and Tear</u> Contractor shall replace unit if due to wear and tear within agreed schedule.</p> <p>c. <u>Damage due to other causes</u> Land Bank will pay the unit on the amount of Php 28,000.00 upon receipt of billing.</p> <p>d. <u>Batteries</u> Contractor will replace the battery if due to wear and tear or if found defective</p> <p>e. <u>Insurance</u> Contractor shall not provide any insurance coverage.</p>
4. Training	Contractor shall conduct orientations on the proper use and care of the TWO-WAY RADIO.
5. Duration of Contract	Two (2) years

D. Technical and Other Specifications:

- Handheld trunk radio (inclusive of antenna)
- Lithium Ion Battery
- Includes belt-clip and hand strap
- 220 volts charger with power supply
- **Analog**
- Frequencies: **(UHF)**
 - 38 units - 1 frequency
 - 3 units - 3 frequencies

E. LBP – Facilities Management Department Authorized Contact Person

For further information, you may coordinate with any of the following personnel at telephone nos. 522-0000 local 2531, 2816, 7360

- Spyros Mercado - Records Specialist, FMD
- Flordelyn A. Cerilla – Assistant Department Manager/ Unit Head FMD-RMU
- Ramil P. Remillano – Department Manager, FMD

F. Manner of Payment

Monthly upon submission of complete documents.*

G. Other Terms and Condition

A. The prospective contractor shall submit to FMD copy of

1. Permits

- ~~NTC Dealer's Permit (Firm)~~
- Business/ Mayor's permit

2. Licenses

- ~~NTC License (upon deployment)~~

3. Others

- DTI Certificate
- Certificate of Registration
- PhilGeps Registration

B. The prospective contractor shall conduct orientation to users on proper use and care of TWO-WAY RADIO prior to acceptance.

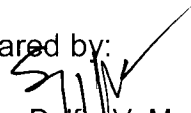
C. The prospective bidder shall be compliant to the assigned frequencies authorized by National Telecommunication Commission and shall submit documents of same.

D. Service calls shall be promptly attended to by the winning bidder/lessor within 48 hours upon receipt of telephone report from FMD for units requiring adjustment, repair or fixing. Units not restored to normal operation beyond 48 hours shall be replaced immediately by the winning bidder without additional cost to the Bank. Corresponding deductions will be effected by LANDBANK from the receivables of the winning contractor for every day of non-use due to defects of units, devices, signals and the like.

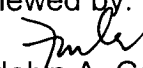
H. Budgetary Cost Estimate: Year 1: P 817,440.00

Year 2: P 817,440.00

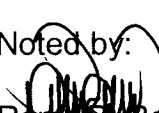
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